



[L001/2022]

7 January 2022

FROM THE DESK OF THE PRINCIPAL

Dear Parents / Guardians,

Happy New Year! My staff and I are happy to welcome all our students back to school. We are also pleased to extend our warmest welcome to our new Primary 1 students, newly transferred-in students and parents as you join our Yu Neng family.

As we look forward to a new school year, we have provided important information for your attention and forward planning. My staff and I will continue to collaborate and engage with all parents in the holistic development of our students. We will work hand in hand with you to enhance educational opportunities and experiences for our students.

1. ANNOUNCEMENTS AND UPDATES

1.1 Staff Movement

We welcome on board the following staff and look forward to their contributions to the school.

- Mr Ng Siong Boon, Year Head P5-P6
- Mdm Esther Peh, ST English
- Mr Steve Goh, ST Mathematics
- Mrs Ivy Oh, Teacher
- Mrs Bridget Wong, Teacher
- Ms Leelakanti d/o Ramalingam, MTL Teacher
- Ms Dora Poon Kah Lai, School Counsellor
- Mdm Niazmeen Khan, Flexi-Adjunct Teacher
- Mrs Doris Chong, Flexi-Adjunct Teacher
- Ms Azleen Ali, Flexi-Adjunct Teacher

We would like to thank the following staff who have left the school for the service they have rendered and contributions they have made to the school. We wish them all the best in their future endeavours.

- Ms Winnie Goh, HOD Character and Citizenship Education
- Mr Mohamed Bashir, Teacher
- Miss Ng Qian Hui, Teacher
- Mdm Lee Woei Yann, Flexi-Adjunct Teacher
- Mr See Siang Hua, School Counsellor

2. SCHOOL ROUTINES

2.1 Attendance

At Yu Neng Primary, we emphasise regular and punctual attendance. We believe that students are more likely to make optimum progress in their development of healthy habits, lifeskills, character and academic learning with regular attendance in school.

Parents are reminded **NOT** to take their child out of school during term time without valid reasons, including travelling abroad. If there is a need, it is necessary to request for leave of absence in advance from the principal through the form teacher. Absence from school must be covered by medical certificate (MC) or letter of excuse from parents/guardians, which should be handed to the form teacher upon your child's return to school.

We appreciate your kind understanding and cooperation in this matter.

2.2 Health and Well-being matters

As a nation, we are called to remain vigilant as we enter the third year in our fight against COVID-19. Your child's health and well-being is of utmost importance to us. We want to ensure that the school is a safe and healthy environment for all our students and staff. We will continue adherence to safe management measures in 2022 to safeguard the health and well-being of our students and staff.

The following are general SMMs that will remain in place in 2022 and reminders for your attention and cooperation.

1. Daily temperature-taking and visual screening for fever and flu-like symptoms for all staff and students in the morning. A second temperature-taking with visual screening will be conducted before the start of all after school activities. Please check that your child's thermometer is in good working condition and it is with him/her **at all times**. If your child has misplaced his/her thermometer, a replacement can be purchased from the school bookshop at \$4.90 per piece. If there is a need to replace the battery, it can be purchased at \$1 from the school bookshop. Every P1 student has been issued with a new Oral Digital Thermometer (ODT) on Tue 4 Jan 2022. This is a one-off distribution and any future replacement of ODTs will have to be borne by parents.
2. Students are to carry their Trace Together tokens with them **at all times**. Your child should form the good habit of having his/her TT token with him/her at all times. Please ensure that your child's TT token is in working order. For information on first time collection and replacement of TT, details can be found at token.gowhere.gov.sg.
3. Students who are unwell or on Health Risk Warning or Stay Home Notice should inform their Form Teacher(s) as soon as possible.
4. Default daily wearing of masks throughout the day except when consuming food during breaks. For students who have certified health conditions that may result in breathing or other medical difficulties when a mask is worn for a prolonged period of time, face shields could be worn for short periods of time.
5. Students will wash their hands frequently throughout the day and carry out wipe down of desks, canteen tables and shared equipment after use.
6. They will also have fixed seating arrangements in class and in the canteen.

7. There will be six recesses to reduce inter-mingling across levels. As such, snack break and recess timing for each level will be different. Please refer to the table below for details.

Level	Recess	Snack Break
P1	8.30a.m. - 9.00a.m.	12.00p.m.
P2	9.00a.m. - 9.30a.m.	12.00p.m.
P3	10.30a.m. - 11.00a.m.	8.30a.m.
P4	11.00a.m. - 11.30a.m.	8.30a.m.
P5	9.30a.m. - 10.00a.m.	12.00p.m.
P6	10.00a.m. - 10.30a.m.	12.00p.m.

Students are strongly encouraged to bring light healthy snacks such as sandwiches, fruits or biscuits from home for the short 10 minute snack break in class.

8. Staggered dismissals of levels at different gates.

During staggered dismissals, parents may wait at the sheltered walkways at the dismissal gates. Parents are reminded to maintain a safe social distance of 1m from others and avoid crowding. In the event of inclement weather, gate 5 will not be open. P2 and P3 students will be dismissed via gate 4.

Level	Dismissal Time	Gate
P1	1.20p.m.	4
P2	1.20p.m.	5
P3	1.30p.m.	5
P4	1.30p.m.	3
P5	1.30p.m.	6
P6	1.30p.m.	6

2.3 After School Activities

2.3.1 Academic Support

We will be conducting *FUNDamentals*, an after-school programme aimed to strengthen foundational knowledge and skills for **selected P4 to P6 students**. *FUNDamentals* lessons will be conducted **face-to-face in school** starting in **Term 1 Week 3 i.e. Mon 17 Jan onwards**. These are customised and differentiated lessons that are designed to further support your child/ward as needed. If your child is selected for these lessons, you will receive a separate letter and consent form from the teacher-in-charge. The lessons will be conducted from 2.00p.m.- 3.30p.m..

2.3.2 Co-Curricular Activities (CCA)

CCA is integral to the holistic development of students. Through their active participation in CCA, students are provided with varied and authentic opportunities to develop their character and 21st Century Competencies. In addition, CCA provides students with a platform to discover their interests and talents, which will help the student to lead a balanced life.

Students progressively develop CCA-specific knowledge, skills, values and attitudes through sustained participation in CCAs. Therefore, students who have existing CCAs are strongly discouraged from switching CCAs.

CCAs will be conducted face-to-face in school starting from Term 1 Week 3 i.e. Mon 17 Jan, for P4 to P6 students. Respective CCA teachers-in-charge will inform their CCA students of the details and arrangement.

All P3 to P6 students are strongly encouraged to participate in a CCA. The CCA open house will be conducted **virtually**. It is scheduled on **Tue 8 Feb**. This is open to **all P3 students** as well as students in other levels who are currently not in any CCA. More details will be provided separately in due time.

2.3.3 After School Activities Schedule

To facilitate planning of your child's after school activities for the year, please refer to the table below which shows a summary of after school activities. Do note that the schedule is subjected to change based on the national posture of the current situation and prevailing safe management measures.

Teachers-in-charge will provide specific information pertaining to each after school activity in due course.

Mon			Tue		Wed	Thu			Fri	
2.00pm – 2.45pm FUNdamentals session 1 (MA/SC)	2.00pm – 3.30pm HMTL lessons (P5/P6)	2.00pm – 2.45pm SDR	2.00pm – 4.00pm All CCAs except Volleyball	2.00pm – 2.45pm SDR	2pm – 4.30pm Staff Meeting	2.00pm – 2.45pm FUNdamentals session 1 (EL/MTL)	2.00pm – 3.30pm P4 E2K Science (Term 1 & 2)	2.00pm – 2.45pm SDR	2.00pm – 4.00pm CCAs for School Team <u>Volleyball, Malay Dance, Contemporary Dance & Choir</u> (*after SYF, no more Fri training)	2.00pm to 2.45pm SDR
2.45pm – 3.30pm FUNdamentals session 2 (MA/SC)			2.00pm – 5.00pm <u>Badminton, Table Tennis & Chinese Orchestra</u>	2.00pm – 3.00pm RRP	No student activities	2.45pm – 3.30pm FUNdamentals session 2 (EL/MTL)	P5 E2K Science (Term 3 & 4)			2.00pm – 3.00pm RRP
3.30pm – 5.30pm CCAs for School Team <u>Floorball, Volleyball & Chinese Orchestra</u>							P6 E2K Math (Term 1) P5 (Term 2) P4 (Term 3)		2.00pm – 5.00pm CCAs for School Team <u>Badminton & Table Tennis</u>	2.00pm – 3.00pm P5 & P6 FMA
							P5 & P6 EL Enrichment (Term 1 & 2)			2.00pm – 4.00pm P5 & P6 MA Olympiad (28 Jan – 25 Mar)

2.3.4 School Bus Arrangement

To support the afterschool activities, there will be school buses available at these timings.

Mon	Tue	Thu	Fri
3.30pm	4.15pm	3.30pm	4.15pm

If you require the bus services, do contact the bus operator, Mr Eddie Lim, at 93874020.

3. UPCOMING EVENTS

3.1 Meet-the-Parents Session 1 (MPS1)

Partnering parents/guardians is an important part of Yu Neng education experience and journey. We believe and are committed to building effective home-school partnerships to bring out the best in every student. Our first virtual Meet-the-Parents session (MPS) has been scheduled on **Sat 22 Jan** for all levels. We invite parents/guardians to attend the scheduled meetings as stated in the table below.

Level	Time
P1	8.30a.m. - 9.30a.m.
P2	10.00a.m. - 11.00a.m.
P3	8.30a.m. - 9.30 a.m.
P4	10.00a.m. - 11.00a.m.
P5	8.30a.m. - 9.30a.m.
P6	10.00a.m. - 11.00a.m.

More details on MPS will be provided in a separate letter closer to the date of the session.

4. IMPORTANT THINGS TO NOTE

4.1 School Security Measures

We have put in place measures that emphasise safety and security as top-priority to maintain a conducive learning environment for all our students and staff. These measures apply to everyone entering the school or waiting in the school grounds.

- All visitors are required to report to the security desk at the school foyer to register their visit. Visitors are also expected to check-in via SafeEntry and have their temperature taken as part of our safe management measures.
- Please report to the general office and obtain a visitor's pass if you have an official appointment with a member of the school staff.
- Parents or caregivers will not be allowed to wait within the school compound as long as the school is in session. You are advised to wait at your child's designated dismissal gate punctually.
- Please note that your child will be dismissed via gate 4 from CCA or other after school activities.

- The opening hours of gates 3 and 4 is as follows:

Gate 3	6.30a.m. - 6.30p.m.	
Gate 4	Before School (Except during school holidays)	6.40a.m. – 7.30a.m. (Mon-Fri)
	School Hours/ After School (Except during school holidays)	1.15p.m. – 1.50 p.m. (Mon-Fri)

We do appreciate your understanding and cooperation on this matter to help us safeguard the interests of our students in the school.

4.2 Drop-off Points

Parents who are sending their child to school by car, can either

- drive into the school to alight your child between 6.30a.m. to 7.30a.m., or
- alight your child at public HDB carpark at Blk 508 which has a sheltered walkway leading to gate 4 of the school.

For the safety of your child and other road users, please do not alight your child along the road just outside our school main gates.



(a) Drive-through alighting point in



(b) Public HDB carpark at Blk 508

4.3 Road Safety

The school will be conducting a road safety briefing at the start of the year to remind all students of the road safety messages. We would like to appeal to parents to inculcate good safety practices by encouraging and role-modelling to your child.

The roads outside our school can be busy during peak hours. Please remind your child to use the zebra-crossing in front of the school to get across the road.



Zebra crossing in front of the school

For students who are cycling to school, we strongly encourage all student cyclists to ride a bicycle that fits them well and put on their safety helmets to protect their head from injury.

4.4 Insurance for Students

All students are covered with the Group Personal Accident (GPA) Insurance by NTUC Income. For full details of the insurance plan, coverage and claim procedures, please refer to the insurance fact sheet as attached.

4.5 Birthday Celebrations

To ensure the school remains a safe place for all students and staff, the school will not accept requests from parents to celebrate their children's birthdays in school. The guideline is put in place to prevent:

- Potential food safety and allergies incidents
- Loss of curriculum time and/ or recess time for play
- Unnecessary pressure upon students to get their parents to organise celebrations for them

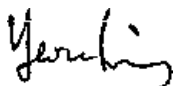
We seek your understanding in cooperating with the school on this matter.

5. IN CLOSING

We have attached the schedule of School Programmes and Activities for Semester 1 in **Annex A**. We hope the schedule will give you important information for your forward planning. Whilst every effort has been made to ensure the accuracy of the information, please note that the schedule may be subjected to changes due to evolving COVID-19 or unforeseen circumstances.

My staff and I wish to thank you for your continuous support and collaboration with us in developing your child to be a Passionate Learner, Creative Thinker and Caring Leader. We look forward to a fruitful partnership in 2022!

Yours-in-education



Mr Ng Yeow Ling
Principal

Term 1			
Date	Programme / Activities	Levels involved	Remarks
Mon 10 Jan– Fri 14 Jan	Art Week	All	During curriculum hours
Mon 17 Jan – Wed 19 Jan	Calculator Workshop	P5	During curriculum hours
Mon 17 Jan onwards	Commencement of CCA (for all P4 - P6)	P4 to P6	Details will be given in due course
	Commencement of P5 & P6 Higher Mother Tongue lessons	P5 & P6 HMT students	
	Commencement of P4 - P6 Fundamentals	P4 to P6	
	Commencement of P3 - P4 SDR & RRP	P3 & P4	
Thu 20 Jan onwards	Commencement of Mathematics E2K for selected P6 students	Selected P6 students	After school Details will be given in due course
	Commencement of Science E2K for selected P5 students	Selected P5 students	After school Details will be given in due course
Fri 21 Jan onwards	Commencement of P5 & P6 Foundation Mathematics	P5 & P6 FMA students	After school Details will be given in due course
Sat 22 Jan	Meet-the-Parents Session 1	All	Details will be given in due course
Date	Programme / Activities	Levels involved	Remarks
Tue 25 Jan	P5 Planting Rice Workshop	P5	Details will be given in due course
Wed 26 Jan	P5 Home based Learning	P5	Details will be given in due course

Mon 31 Jan	Chinese New Year Eve	All	Staggered dismissal starting at 10.00am
Tue 1 Feb – Wed 2 Feb	Chinese New Year Holiday	All	Public Holiday
Mon 7 Feb – Fri 18 Feb	MTL Fortnight	All	During curriculum hours
Tue 8 Feb	E-CCA Open House	P3 & new students	Details will be given in due course
Mon 14 Feb – Fri 18 Feb	ECG Week	All	During curriculum hours
	Safe & Secure Week		
Tue 15 Feb	Commemoration of Total Defence Day	All	During curriculum hours
Tue 22 Feb – Wed 23 Feb	Class photo-taking	All	During curriculum hours
Fri 25 Feb	Student Leaders Investiture	P3 to P6	Details will be given in due course
Mon 28 Feb onwards	Commencement of CCAs for the P3	P3 & new students	Details will be given in due course
Mon 7 Mar – Wed 9 Mar	P3 Virtual Chess Workshop	P3	During curriculum hours
Fri 11 Mar	P3 Virtual LJ with Science Centre	Selected P3 students	After school. Details will be given in due course
Sat 12 Mar	Parenting Workshop	Parents	Details will be given in due course

TERM 2			
Date	Programme / Activities	Levels involved	Remarks
Mon 21 Mar – Mon 28 Mar	School Health Visit	All	During curriculum hours
Tue 22 Mar	P6 Science Explore	P6	During curriculum hours
Wed 23 Mar	P4 Home Based Learning	P4	Details will be given in due course
Thu 24 Mar	C.A.R.E Symposium	Selected P3 - P6 students	After school. Details will be given in due course
	Commencement of Science E2K for selected P4 students	Selected P4 students	After school Details will be given in due course
	Commencement of Mathematics E2K for selected P5 students	Selected P5 students	After school Details will be given in due course
Fri 25 Mar	P3 virtual LJ with Science Centre	Selected P3 students	After school. Details will be given in due course
Mon 28 Mar	P3 virtual LJ with Science Centre	Selected P3 students	After class. Details will be given in due course
	P5 Kite Construction I	P5	After school Details will be given in due course
Fri 1 Apr	International Friendship Day	All	During curriculum hours
Mon 4 Apr – Fri 8 Apr	Cyber Wellness Week	All	During curriculum hours
Mon 4 Apr	P5 Kite Construction II	P5	After school Details will be given in due course

Date	Programme/ Activities	Levels involved	Remarks
Mon 11 Apr	P3 Interclass Chess (Round 1)	P3	After school. Details will be given in due course
Fri 15 Apr	Good Friday	All	Public holiday
Mon 18 Apr – Fri 22 Apr	Environmental Awareness Week	All	During curriculum hours
Mon 18 Apr	P3 Interclass Chess (Round 2)	P3	After school. Details will be given in due course
Mon 2 May	Labour Day	All	Public Holiday
Tue 3 May	Hari Raya Puasa	All	Public Holiday
Mon 16 May	Vesak Day	All	Public Holiday
Tue 17 May – Fri 20 May	P1 Math Trail (During Math Lesson)	P1	During curriculum hours
Mon 23 May – Wed 25 May	P2 Math Trail (During Math Lesson)	P2	During curriculum hours
Mon 23 May – Thu 26 May	P5 LJ to Lifelong Learning Education Centre	P5	After school Details will be given in due course
Tue 24 May	P4 Science Excite	P4	During curriculum hours
Wed 25 May	P3 Home Based Learning	P3	Details will be given in due course
Fri 27 May	Meet-the-Parents Session 2	All	Details will be given in due course